

**MINNESOTA ARROWHEAD MLS
COMMERCIAL/INDUSTRIAL DATA FORM**

Listing #: _____
(Computer will assign)

(YOU MAY NOT USE N/A IN BOLD/ITALICIZED FIELDS - THEY MUST BE COMPLETED)

Circle One Only		SUBAREA (circle one): 401 402 403 404 405 406 407 408 451 501
Type		PRICE: _____
1. Commercial		
2. Industrial		ADDRESS: _____
3. Office		Address2 (if needed): _____
4. Shopping Center		CITY: _____ ST: _____ ZIP CODE: _____
5. Miscellaneous [explain in remarks]		
6. Other [explain in remarks]		

UNDER THE FOLLOWING CATEGORIES, CIRCLE ONE NUMBER ONLY			
<i>LOCATION</i>	<i>BUILDING SIZE (APX SQFT)</i>	<i>BUSINESS INCLUDED</i>	<i>TOTAL UNITS</i>
0. Downtown	0. 0-1,000	0. Yes	1. 1
1. Shopping Center	1. 1,001-2,000	1. No	2. 2
2. Industrial Park	2. 2,001-3,000		3. 3
3. Other	3. 3,001-5,000	<i>REAL ESTATE INCLUDED</i>	4. 4
	4. 5,001-10,000	0. Yes	5. 5
	5. 10,001-20,000	1. No	6. 6-11
	6. Over 20,000		7. 11+
			8. Other

OF UNITS: _____ **LIST AGENT/LIST OFFICE:** _____

COMPENSATION: CSB: _____ **CBB:** _____ **CFA:** _____ **DUAL COMMISSION AGREEMENT (Y OR N):** _____

LIST DATE: ____/____/____ **EXPIRE DATE:** ____/____/____ **OWNER:** _____

ALLOW INTERIOR PHOTOS (Y OR N): ____ **YEAR BUILT:** _____ **ZONING:** _____ **APN:** _____

LEGAL: _____

_____ **ASSESSMENTS (Y,N,U):** _____

APX LOT SIZE: _____ **APX ACREAGE:** _____

LAKE/RIVER NAME: _____ **LAKE/RIVER FRONTAGE:** _____

	LEVEL	APX SQ FT	RENT	TYPE OF LEASE (e.g., Net, DBL Net)
TENANT #1:	_____	_____	_____	_____
TENANT #2:	_____	_____	_____	_____
TENANT #3:	_____	_____	_____	_____
TENANT #4:	_____	_____	_____	_____
TENANT #5:	_____	_____	_____	_____
TENANT #6:	_____	_____	_____	_____

APX YR UTILITY EXPENSE: _____ APX YR MAINTENANCE EXPENSE: _____

APX YR INSURANCE EXPENSE: _____ APX YR MANAGEMENT EXPENSE: _____

OTHER EXPENSES: _____ TOTAL INCOME: _____

FOUNDATION SIZE: _____ **APX SQUARE FOOTAGE:** _____

VIRTUAL TOUR WEBSITE: _____ **IDX INCLUDE (Y or N):** _____

TAXES: \$ _____ **YEAR:** _____ **CLASSIFICATION (H, NH):** _____

FINANCING REMARKS: _____

REMARKS: _____

Date: _____

Seller

Seller

MINNESOTA ARROWHEAD MLS
COMMERCIAL/INDUSTRIAL DATA FORM

Under each category given, circle all numbers which apply.

A. TYPE OF BUSINESS

- 01: Restaurant
- 02: Bar
- 03: Retail
- 04: Shopping Center
- 05: Vacation/Resort
- 06: Office Building
- 07: Other

B. BASEMENT

- 01: Full
- 02: Partial
- 03: Crawl Space
- 04: Slab
- 05: Poured Concrete
- 06: Block
- 07: Stone
- 08: Other

C. HEATING/COOLING

- 01: Forced Air
- 02: Hot Water
- 03: Heat Pump
- 04: Gravity
- 05: Wood Stove
- 06: Gas
- 07: Oil
- 08: Electric
- 09: Propane
- 10: Wood
- 11: Solar
- 12: Dual Fuel/Off Peak
- 13: Central Air
- 14: Window/Wall
- 15: Other
- 16: Air Exchanger

D. UTILITIES

- 01: City Water
- 02: Well
- 03: City Sewer
- 04: Septic Tank
- 05: Holding Tank
- 06: City Gas
- 07: Electric
- 08: Propane
- 09: Other

E. OWNER PD UTIL.

- 01: Water
- 02: Sewer
- 03: Gas
- 04: Propane
- 05: Oil
- 06: Garbage
- 07: Other
- 08: Electric

F. TENANT PD UTIL.

- 01: Water
- 02: Sewer
- 03: Gas
- 04: Propane
- 05: Oil
- 06: Garbage
- 07: Other
- 08: Electric

G. WATER MAIN

- 01: 2 inches
- 02: 4 inches
- 03: 6 inches
- 04: 8 inches
- 05: 10+ inches

H. SEWER MAIN

- 01: 4 inches
- 02: 6 inches
- 03: 8 inches
- 04: 10+ inches

I. CONSTRUCTION

- 01: Frame/Wood
- 02: Concrete Block
- 03: Brick
- 04: Log
- 05: Concrete
- 06: Stone
- 07: Other

J. ROOF

- 01: Composite
- 02: Wood
- 03: Tile
- 04: Metal
- 05: Slate
- 06: Rubber
- 07: Flat
- 08: Other
- 09: Asphalt

K. FLOORS

- 01: Concrete Slab
- 02: Tile
- 03: Wood
- 04: Carpet
- 05: Dirt
- 06: Other

L. INTERIOR WALLS

- 01: Paneled
- 02: Sheet Rock
- 03: Concrete Block
- 04: Plaster
- 05: Metal
- 06: Wood
- 07: Unfinished

M. CEILING HEIGHT

- 01: Less than 8 feet
- 02: 8-10 feet
- 03: 11-15 feet
- 04: 16-20 feet
- 04: Over 21 feet
- 05: Varied heights

N. OVERHEAD DOORS

- 01: 1
- 02: 2
- 03: 3
- 04: 4
- 05: 5+

O. OVERHEAD DOOR HEIGHT

- 01: 6' clearance
- 02: 8' clearance
- 03: 10' clearance
- 04: 12' clearance
- 05: 14' clearance

P. OVERHEAD DOOR WIDTH

- 01: 8' wide
- 02: 10' wide
- 03: 12' wide
- 04: 14' wide

Q. FREIGHT ELEVATOR

- 01: Under 1,000 lbs.
- 02: 1001-2000 lbs.
- 03: 2001-3000 lbs.
- 04: 3001-4000 lbs.
- 05: 4001-5000 lbs.

R. LOADING DOCK

- 01: Raised
- 02: Lowered
- 03: Adjustable
- 04: Dock High
- 05: Ramped

S. ADA (AMERICANS WITH DISABILITIES ACT)

- 01: Fully Wheelchair Accessible
- 02: Partially Wheelchair Accessible
- 03: Hearing Impaired
- 04: User Assisted Bath
- 05: Other (See Remarks)

T. SECURITY

- 01: Security System
- 02: Security Lighting

U. FIRE ACCESS

- 01: Fire Stairs
- 02: Fire Escape
- 03: Fire Alarm
- 04: Sprinkler System
- 05: Smoke Detectors

V. ADDITIONAL FEATURES

- 01: Living Area in Building
- 02: Display Window
- 03: Fencing
- 04: See Remarks

W. # STORIES

- 01: 1
- 02: 2
- 03: 3
- 04: 4+

X. ROAD FRONTAGE

- 01: Interchange
- 02: Interstate
- 03: US Highway
- 04: State Highway
- 05: County Highway
- 06: City Street
- 07: Private
- 08: Unimproved
- 09: None

Y. PARKING

- 01: Parking Lot
- 02: Parking Area
- 03: Parking Garage
- 04: Off Street Parking
- 05: On Street Parking
- 06: Paved
- 07: Gravel

Z. PARKING CAPACITY

- 01: 1-5 Cars
- 02: 6-10 Cars
- 03: 11-20 Cars
- 04: 21-30 Cars
- 05: 31 and Over Cars

A. PROPOSED FINANCING

- 51: Conv/Ins Conv
- 52: Cash
- 53: Assumption
- 54: Owner/CD
- 55: Owner Carry 2nd
- 56: Small Business Administration
- 57: Exchange/Trade
- 58: Other

B. CD DOWN PAYMENT

- 51: 0-5%
- 52: 6-10%
- 53: 11-20%
- 54: 21-50%
- 55: 50+%

C. DISCLOSURES/DOCUMENT

- 51: RE Transfer Disclosure
- 52: Septic System Disc.
- 53: Well Disclosure
- 54: Environmental Tests
- 55: Hazardous Waste
- 56: Underground Tanks
- 57: Wetlands
- 58: Flood Zone
- 59: Maintenance Agrmnt
- 60: Lease Agreements
- 61: Easements
- 62: Assessments
- 63: Covenants/Restrictions
- 64: Association Documents
- 65: Survey
- 66: Inspection Report
- 67: Leased Land
- 68: Other

D. LISTING TYPE

- 51: Exclusive Right to Sell
- 52: Exclusive Agency

E. SHOWING INFORMATION

- 51: Call Listing Office
- 52: 24-hour notice
- 53: Sign on Property
- 54: Agent must be present
- 55: Caution-Pets

F. POSSESSION

- 51: Close Escrow
- 52: Negotiable
- 53: Subject to Tenants Right
- 54: Immediate
- 55: Owner Occupied
- 56: See Remarks